

**UNIVERSITY OF CALIFORNIA, SANTA BARBARA
COMMUNICATIONS SERVICES
RESIDENTIAL SERVICES DEACTIVATION REQUEST**

Customer Information:

Name: _____	Perm Number: _____	Deactivation Date: _____
Residence Hall and Room or Apt. # _____		Today's Date: _____
Mailing Address for Final Billing Summary: _____		Phone # to Deactivate: _____
City: _____	State: _____	Zip Code: _____
E-mail Address: _____		

Telephone Service:

(Please allow 3 working days for Deactivation)

If you would like to cancel your Telephone Service, please check here:	<input type="checkbox"/>
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Calling Card:

<p>After your telephone service has been deactivated, you are permitted to keep your UCSB Calling Card for as long as your student status continues at UCSB. Charges resulting from use of your card will be billed through your BARC account.</p>	
If you would like to cancel your Calling Card, please check here:	<input type="checkbox"/>

Cable TV Service:

(Please allow 5 working days for Deactivation)

If you would like to cancel your Cable TV Service, please check here:	<input type="checkbox"/>
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Service Agreement:

<p>I request that the UCSB Residential services listed above be deactivated on the date requested. I understand that there may be service charges outstanding on my account at the time of deactivation, and that the invoice for these charges will be sent to the mailing address for final bill listed above.</p>	
Signature: _____	Date: _____
<p>Note: This form must be received by the Communications Services office at least five (5) working days prior to the requested deactivation date.</p>	

Mail or deliver completed form to:

Communications Services
Public Safety Building
University of California
Santa Barbara, CA 93106-1020

Please do not write below this line.

Verizon Service Order Number	Actual Deactivation Date	
Date in Database	By	Work Order Number

(Deactivate-8/04)